

**Mansfield Band Parents Association, Inc.**  
**Monthly Meeting Minutes - Thursday, April 5, 2018**

**Attendees -**

Carol Penney, Matt McGuire, Siobhan McDonald, Kim O'Neill, Mark Horowitz, Mark Giambanco,  
Marybeth McIntire, Scott Souza, Nancy LeBlanc, Marybeth Kennedy, Rob Corlito, Jill Kearney,  
& Kelley Giambanco

Marybeth McIntire would like to say thank you to the band parents for all the years she has been a member. Her son is moving to South Easton Regional next so this will be her official last band parent meeting. This is bittersweet for Marybeth, but she would still like to be involved in the Home Show in the future as this is one of her favorite events. Thank you Marybeth and her whole family for everything they have contributed to the band program and the MBPA, we will miss you! Good luck to Evan in his future at South Easton Regional!

**Notes from the Treasurer**

Jackie unfortunately could not make it tonight. Kelley Giambanco will fill in the MBPA with a couple of numbers and details Jackie gave her.

- We have received the \$600.00 grant which will be put toward the judges fee from the Home Show. This year these fees were over \$2500.00 in total.
- We did well at the Home Show this year. Our total was \$16,965.00 (last year was \$14,906.00.) with \$250.00 more to come. After all revenues and expenditures are profit will be around \$10800.00. We have paid most bills except for the custodian, police detail, and cafeteria fee. This is an estimated breakdown of the numbers we brought in:
  - Entrance Fees-\$7447.00
  - Concessions-\$4734.65
  - Candy Grams, Flags, Baked Goods-\$602.00
  - 50 / 50 Raffle-\$307.00
  - T-shirts-\$1091.00
  - Veronica's Treats-\$273.00
  - Cotton Candy/Popcorn-\$541.00
  - Group Registrations-\$1550.00
  - PO that were paid to us-\$350.00
- Jackie sent letters out to all students with updates regarding their sponsorships/ rehearse a thon/credits. This was to communicate to families what their student accounts had as a balance or what is due. If a student has money due, due to not meeting sponsorship requirements the letter was simply to let families know their other options. Gillette is an ongoing fundraiser all year that students and parents can work to raise money to help the music program and students financial requirements. Please note, these requirements per student is a way to help us raise enough money to allow our students work as hard as they do to compete every year, and to show their talents at the level they do. Thank you for your understanding.
- We sold candy and water at the band concert last week and made at profit of \$335.00. We sold all of the candy, all the Gatorade, and couple cases of water. We also sold some t-shirts left over from Home Show. We have now broken even in numbers with selling the Home Show t-shirts, thank you Nancy LeBlanc and Doris Shirmacher for selling them at the sales table that night!

**Notes from the Secretary**

- **Dayton**
  - Things to do in the coming week or two. Matt, Jackie and I will be sitting down to get a package together for the Budget trucks, food, as well as a schedule for the week.
  - Mark Horowitz presented that Gillette will be sending us an extra \$681.00. He would like to motion that we use that money to buy some extra tickets for Dayton for the 2 days the volunteers will be in Dayton to help since the price is so high. It is \$20 for Thursday and \$40 for Friday. Matt has 8 extra tickets for volunteers, and Mark would like to motion to purchase 10 more @ \$60.00 for \$650.00, Nancy LeBlanc seconded it, all were in favor, there were no abstentions, the vote passed. Kelley Giambanco will put together a sign up genius for 18 volunteer positions for 18 guaranteed free admissions. Please note, you have to commit to both days.
- **Home Show**
  - Overall, the Home Show went great!
  - Some things for next year are, kitchen help will start at 12:30, and doors open at 1:00. 7 people in the kitchen. Two at the register, 4 making food, and 1 walking around cleaning tables and filling cream, ketchup, chips. Make signs for kitchen open 1-8pm.
  - Only make 250 books for next year. Making separate schedule was a good idea!
  - Back doors of gym need coverage
  - Gym doors need signs, spectators and performers entrances
  - Outdoor signs need to be fixed
  - Think about shirt design for next year, or possibly another item. Has to be appealing to all. Selling an item is a good idea.
  - More adult support in a lot of areas, especially load in door.
  - High School walkie talkies need to be reserved.
  - Group check in get truck driver and bus driver phone numbers for emergencies.
  - Red inflatable was a great idea; we will do it again next year.
- **Percussion/Color Guard Banquet**
  - Rafael's is being bought out right now and may not be doing small events like ours. I am still waiting on hearing back from them.
  - Lakeview Pavilion can do Memorial Day. It will be \$36.00pp because of the holiday. The question came up, can we subsidize paying for the students and staff this year? Kelley will talk with Jackie and we will update this information at the next meeting. We are really trying to have the banquet on Memorial Day, May 28<sup>th</sup>, with a second date of Tuesday, May 29<sup>th</sup>.
  - Kelley will also look into the Norton Country Club for Memorial Day as well.
- **Scholarships**
  - Our MBPA scholarship is available to seniors and will be until May 4<sup>th</sup>. We need a 3 person committee to choose 2 \$500.00 scholarships to decide on May 11<sup>th</sup>, and presented on May 30<sup>th</sup>. Siobhan McDonald, Kim O'Neill, and MaryBeth Kennedy agreed to make the committee this year. They will need to meet after the 4<sup>th</sup> to decide on the recipients.
- **Elections for 2018-2019**
  - Elections for New officers will be taking place in June. Please start to think about running for an officer now. If you are interested in running, please send

an email to Carol Penney at [cpenney12@verizon.net](mailto:cpenney12@verizon.net). We will announce the candidate at the May meeting and have a ballot and vote at the June meeting. If you have any questions, please email [mansfieldbandparents@gmail.com](mailto:mansfieldbandparents@gmail.com). Descriptions of officers and bylaws are attached.

- **Yankee Candle**

- Yankee Candle's fall online catalog is now available. Everyone agreed to go ahead and do this fundraiser once again. It does not require any work for us, other than posting it on the website. Any orders put in by October 19<sup>th</sup> will be in for Thanksgiving. Any orders then put in by November 16<sup>th</sup> will be in for Christmas. Look for more information on this soon on our updates and on our band parent website.

**Gillette by Mark Horowitz**

- We still have \$10,165.00 still to come in from Gillette before June 30<sup>th</sup> which is end of their fiscal year. This will also include all the back pay they owe us. Thank you to Mark Horowitz for your hard work staying on top of Gillette to get us every penny we deserve!!
- We pre-paid the All Night Party for their 2 events they worked in March so they can use that toward their event in May. We will not get those funds for another month or so.

**Notes from Matt**

- Matt is trying to secure a time and date that students can perform for younger students coming up that are interested in band to recruit for next year.
- Percussion finals are this weekend, April 7<sup>th</sup>. There is a change in the parking situation at Dartmouth High School due to an emergency situation that happened last year. There will be no parking in front of the school, trucks will need to park to the right of the school, which means when unloading and loading we will have a little further to travel to the entrance. We will need a lot of support from parents at this event especially after the performance due to the students having to have a full retreat after. This means they all meet back inside after the performance to watch the rest of the shows as well as awards. So we will be depending on parent volunteers to help pack the truck. Thank you in advance.
- The Dayton trip will be coming up very quickly. We are excited about it.
- We have some spring concerts coming up in May, as well as performing at Graduation.
- Wanted to get everyone's opinion on the Memorial Day parade. He talked to some of the other band directors and because it can be really hot on Memorial Day with the heavy uniforms and hats, they buy polo shirts and wear khaki shorts or pants. Everyone thought that was a great idea. The students could wear the polos to other events like the Big E, and others. The conversation was do we do it this year or wait until next year to start doing this since the seniors would only get to wear it one time. We also talked about the MBPA buying the seniors their shirts. This topic will be discussed again in the May meeting.
- Matt is looking into getting the High Schoolers into the Great East Festival this year. He will report back with his progress on his event.
- The concert that involved many grades was very successful last week. All groups that performed did a great job and the night turned out great!

**Fundraising**

- Monthly Fundraiser
  - Scott Souza has secured Alberto's for us next Wednesday, April 11<sup>th</sup> from 4:00-10:00. He is looking to do Chipotle for May which will give us 50% of our

sales. They don't do fundraisers on Wednesdays, so he will try to get it for Tuesday, May 8, 2018.

- Spirit Medium Night
  - Nancy LeBlanc would like to stress that this fundraiser, even though it is almost at the end of our school year, we still need to have an appetite for raising money for our students. We only have 7 tickets sold out of 120 so far for this event. The band parents need to pull together and share this event with all our friends to make this event successful. Nancy cannot do this alone. Nancy will be putting a small sign up genius together for some raffle baskets that will be available that night as well. If you have any questions, please email Nancy at [nancyaleblanc@yahoo.com](mailto:nancyaleblanc@yahoo.com).

**Next Band Parent Meeting will be held on May 2, at 7:30.**