

**Mansfield Band Parents Association, Inc.**  
**Monthly Meeting Minutes - Monday, February 12, 2018**

**Attendees -**

Carol Penney, Matt McGuire, Siobhan McDonald, Michelle Fine, Kim O'Neill, Mark Horowitz, Mark Giambanco, Marybeth McIntire, Jackie Newcomb, Jill Kearney, Eunice Scott-James, & Kelley Giambanco

**Notes from Mark Horowitz:**

- We are trying to wrap up the 2017 budget year with Gillette. They just sent us a \$1000.00 check for some miscellaneous items. That money will split between the Giambanco Foundation and the Northeastern Baseball who helped out this past season. Mark Horowitz is making the motion for this money to be split, \$500.00 to band parents, \$250.00 to Giambanco Foundation, and \$250.00 to Northeastern Baseball, Carol Penney seconded it, Mark Horowitz and Mark Giambanco opposed it, 11 were in favor, and it passed.
- Gillette also overpaid us in an earlier check by \$400.00. Gillette has agreed for us to go ahead and keep that check and to use it toward the Home Show. Mark Horowitz has decided to use \$200 for the Home Show by putting an ad in the book, and we will keep \$200 for the MBPA music program.
- The 2018 Gillette season will soon be established and officially booked by the new Gillette coordinators, Mark and Kelley Giambanco. As of right now, we have been assigned the first 2 soccer events in March. Those two events will be staffed by the All Night Party committee members.

**Notes from the Treasurer**

- We just received a \$250 grant from the town. This grant will help pay for the September 2018 buses that we take to the Big E.
- Carol Penny was given the paperwork to sign up for our lottery certificate. She will fill it out and bring it to the town hall so we can sell tickets for raffle baskets and 50/50 raffles during our events.
- As of January, color guard is close to spending all the money they will need from their budget.
- Percussion has also spent a good amount of their budget to date.
- We have received revenues from Gillette of \$8000.00 this month alone as well as rehearse a thon money, \$ 787.00 in donation checks, Yankee Candle money, and monthly restaurant money.
- Two students need to use their credits from mattress sales, but most students have used their credits.
- We have used \$1140.00 in scholarships already, and we anticipate needing to use more than we allow. We may need to vote on overriding that next month.
- We have come within budget with most items requested by both groups. Color Guard may come in under budget at the end of the season.
- Jackie has been doing all her spreadsheets in google and wants to find some software to get the job done easier for her and future treasurers. She would like to get a subscription to an online Quicken/QuickBooks. An online subscription is \$9.00 a month. The program needs to also be able to also do our taxes. Michelle Fine was

able to give us her feedback since she has this for her own business. She said she uses Quick books and Turbo Tax for her taxes. She said this is very easy to work with.

- Kelley Giambanco made a motion to pay \$50.00 for gas needed for the color guard truck/ trailer at each of the 7 color guard events, Siobhan McDonald seconded it, all in favor, there were no abstentions, and it passed.

#### **Notes from the Secretary**

- Strand salon has offered to give us 10% of all purchases through December of this year. Students get 25% off all services and the Strand gives us 10%. Kelley will find out more details.
- The MBPA scholarship application has been submitted to the school. We will be offering two \$500.00 scholarships again this year. We will need a committee of 2 people to make the final decision in May, and we will vote on that in two months. Band parents thought it would be a good idea to think about offering more scholarships in the future since our program and number of students has gone up.
- Props on the truck - we are going to try and see if we can borrow a truck from Budget over vacation and do a practice packing of all items and props to see if everything can fit. If not, can we come up with a solution, or just a solution to just Dayton and Trumbull? Kelley will also reach out to the band parents to see if anyone have a box truck to borrow.
- Home Show Meeting will be on the 21<sup>st</sup> at 7:00 at Kelley's house.

#### **Fundraising**

- Spirit Medium night has been locked in for, Saturday, April 28<sup>th</sup> at 7:00 at the Mansfield Elks. We would like to make a motion to sell the tickets for \$40.00. Marybeth McIntire made the motion, Siobhan seconded it, all were in favor, there were no abstentions, and it passed. The Spirit Medium will get 50% of each ticket sold. We can do raffles and 50 /50 raffles to make more money. Lynn Marie is who Nancy contacted. We can use her logo to advertise. The Elks will be giving it to us for free, it is worth \$165.00. We will be giving them an ad in the home show book worth that amount.
- Band parent, Heather Cox Foley would like to present a new fundraiser at the Xfinity Center. Although she could not be present at the meeting, she forwarded some information about the fundraiser. It requires a minimum of 6 events, 6 volunteers, you can do split shifts, and you are out by 11 if you have an alcohol booth. Michelle Fine has agreed to spearhead this with her. We will put a poll out on our Facebook page to see if there is any interest. Some people think it is targeting the same people as Gillette.

#### **Notes from Matt**

- Matt will need a lot of volunteers for competitions. Ideally it will take around 20-25 to help move equipment on and off the floor. All volunteers must be fill out a Cori before they can volunteer. They can do this at the school or at the superintendent's office.

Next meeting will be on March 7th